

Date- 01/10/2024

### Circular

All the members of the "Local Management Committee" are hereby requested to kindly attend the meeting scheduled on Monday, 14<sup>th</sup> October 2024 at 3.00 p.m. in board room of DIET.

#### **Agenda of the meeting:**

1. Review of previous Minutes of Meeting and action taken report.
2. Review of quarterly academic activities from July 2024 to September 2024.
3. Review of quarterly administrative activities from July 2024 to September 2024.
4. Review of Statutory & Non Statutory committees reports from July 2024 to September 2024.
5. Review of Purchase from July 2024 to September 2024.
6. Review of Admission process of A.Y. 2024-25.
7. Review of DBATU "Local Inspection Committee" observations.
8. Review of DBATU Academic Audit preparedness for A.Y.- 2023-24
9. Review of AQAR 2023-24 preparedness.
10. Review of quarterly Club activities.
11. Review of Institute Odd Semester Calendar of A.Y. 2024-25 by IQAC.
12. Review of quarterly R & D activities.
13. Review of quarterly NEP execution.
14. Review of quarterly T & P execution as per plan.
15. Review of new initiatives and reforms by IQAC.
16. Review of quarterly IIPC execution as per plan.
17. Preparedness of DBATU Affiliation Process for A.Y. 2025-26.
18. Preparedness of Industry- Institute Summit 2024.
19. Finalization Budget for the Financial Year 2025-26.
20. Any other subject with kind permission of the Hon. Chairman.



*Anand*  
Principal

Dnyanshree Institute of Engineering &  
Technology, Sajjangad Road, Satara.

Cc.

1. Office, RWMCT, Mumbai.
2. All the Members of the Committee
3. Office Superintendent, DIET, for necessary action.

# MINUTES OF THE LOCAL MANAGEMENT COMMITTEE

MEETING NO. LMC/2/2024-25

Date- 14/10/2024

Venue: Board Room, Dnyanshree Institute of Engineering & Technology, Satara.

The 2<sup>nd</sup> meeting of the Local Management Committee for academic year 2024-25 was held on Monday, 14<sup>th</sup> October 2024 at 3.00 p.m. in Board Room.

## The following members were present:

1. Mr. Dnyaneshwar B. Wangde	Chairman
2. Mr. Dnyandev K. Ranjane	Member
3. Mr. Mahendra P. Devare	Member
4. Mr. Sanjay B. Shete	Member
5. Mr. Sidharth Latkar-Modi	Member
6. Mr. Rohit D. Wangde	Member
7. Dr. Umashankar R. More	Member
8. Mr. Rahul V. Salunkhe	Member
9. Ms. Pooja M. Pondkule	Member
10. Mr. Sanjay Y. Katkar	Member
11. Dr. Ajay D. Jadhav	Member-Secretary

Dr. A.D. Jadhav, Principal, DIET greeted all members of the Local Management Committee. With the permission of Hon. Chairman, the meeting was started.

Sr. No.	Agenda of the Meeting	Conclusion Remark
1.	Review of previous Minutes of Meeting.	Discussed & Concluded
2.	Review of quarterly academic activities from July 2024 to September 2024.	Discussed & Concluded
3.	Review of quarterly administrative activities from July 2024 to September 2024.	Discussed & Concluded
4.	Review of Statutory & Non Statutory committees reports from July 2024 to September 2024.	Discussed & Concluded
5.	Review of Purchase from July 2024 to September 2024.	Discussed & Concluded
6.	Review of Admission process of A.Y. 2024-25.	Discussed & Concluded
7.	Review of DBATU "Local Inspection Committee" observations	Discussed & Concluded
8.	Review of DBATU Academic Audit preparedness for A.Y.- 2023-24	Discussed & Concluded
9.	Review of AQAR 2023-24 preparedness.	Discussed & Concluded
10.	Review of Club activities	Discussed & Concluded



11.	Review of Institute Odd Semester Calendar of A.Y. 2024-25 by IQAC	Discussed & Concluded
12.	Review of R & D activities	Discussed & Concluded
13.	Review of NEP execution	Discussed & Concluded
14.	Review of T & P execution as per plan	Discussed & Concluded
15.	Review of new initiatives and reforms by IQAC	Discussed & Concluded
16.	Review of IIPC execution as per plan	Discussed & Concluded
17.	Preparedness of DBATU Affiliation Process for A.Y. 2025-26	Discussed & Concluded
18.	Preparedness of Industry- Institute Summit 2024.	Discussed & Concluded
19.	Finalization Budget template for the Financial Year 2025-26	Discussed & Concluded
20.	Any other subject with kind permission of the Hon. Chairman	No any other subject raised by any of the member

**Next Meeting:** The date and agenda for the next meeting will be communicated in due course. The meeting concluded with a formal vote of thanks presented by Principal Dr. A.D. Jadhav.

*Arise*  
**Member Secretary**  
**Local Management Committee**



*aj*  
**Chairman**  
**Local Management Committee**