

Date- 28-03-2025

Circular

All the members of the "Local Management Committee" are hereby requested to kindly attend the meeting scheduled on Tuesday, 15th April 2025 at 3.00 p.m. in board room of DIET.

Agenda of the meeting:

1. Review & compliance of previous Minutes of Meeting.
2. Review of AMC report [January -2025 to March-2025]
3. Review of administrative reforms, initiatives & activities [January -2025 to March-2025]
4. Review of Statutory & Non- Statutory Committees reports [January -2025 to March-2025]
5. Review of University examination results.
6. Review of Admission strategy for Academic Year 2025-26.
7. Review of AICTE EOA process.
8. Review of UGC regular faculty interviews.
9. Review of financial internal audit.
10. Review of DBATU Administrative- Academic Audit observations.
11. Review of NIRF-2025 report.
12. Review of AISHE survey year 2023-24 report.
13. Preparedness of Annual Days, Dnyanavishkar, Rotarex-2025 and Anviksha 2025.
14. Review of IQAC reforms & activities including Cells.
15. Review of Student Section Club activities reports.
16. Review of R & D Cell activities reports.
17. Review of IIC activities.
18. Review of purchase activities.
19. Review of Matlab & e-yantra activities.
20. Review of Eduskill and IBM activity report.
21. Review of Mitsubishi CSR initiative.
22. Name change for the department of General Science & Humanities Engineering.
23. Review of 12f/2b proposal submitted to UGC.
24. Preparedness of DBATU LIC visit.
25. Review of NBA preparation.
26. Any other subject with kind permission of the Hon. Chairman.



Prasad
Principal

Dnyanshree Institute of Engineering & Technology,
Sajjangad Road, Satara.

Cc,

1. Office, RWMCT, Mumbai.
2. All the Members of the Committee
3. Office Superintendent, DIET, for necessary action.

MINUTES OF THE LOCAL MANAGEMENT COMMITTEE
MEETING NO. LMC/4/2024-25 Date- 15/04/2025
Venue: Board Room, Dnyanshree Institute of Engineering & Technology, Satara.

The 4th meeting of the Local Management Committee for the academic year 2024-25 was held on Tuesday, 15th April 2025 at 3.00 p.m. in Board Room.

The following members were present:

1. Mr. Dnyaneshwar B. Wangde	Chairman
2. Mr. Dnyandev K. Ranjane	Member
3. Mr. Mahendra P. Devare	Member
4. Mr. Sanjay B. Shete	Member
5. Mr. Sidharth Latkar-Modi	Member
6. Mr. Rohit D. Wangde	Member
7. Dr. Umashankar R. More	Member
8. Mr. Rahul V. Salunkhe	Member
9. Ms. Pooja M. Pondkule	Member
10. Mr. Sanjay Y. Katkar	Member
11. Dr. Ajay D. Jadhav	Member-Secretary

Dr. A.D. Jadhav, Principal of DIET, greeted all members of the Local Management Committee. The meeting was started with the permission of the Hon. Chairman.

Item No. 1. Review & compliance of previous Minutes of Meeting.

Dr. A.D. Jadhav, Principal, DIET presented previous minutes of the meeting. The action taken report was approved by all members unanimously.

Presented by: Dr. A.D. Jadhav

Seconded by: Dr. U.R. More

Item No. 2. Review of AMC report [January -2025 to March-2025].

Dr. U.R. More presented a detailed overview of the Academic Monitoring Committee (AMC) report for the period of January 2025 to March 2025. The committee appreciated the insights and concluded the discussion with actionable suggestions for improvement.

Presented by: Dr. U.R. More

Seconded by: Ms. P.M. Pondkule

Item No. 3. Review of administrative reforms, initiatives & activities [January -2025 to March-2025].

Mr. S.Y. Katkar presented the reforms, initiatives and activities conducted by the administrative office from January 2025 to March 2025. The committee reviewed the administrative performance and suggested improvements for enhanced efficiency.

Presented by: Mr. S.Y. Katkar

Seconded by: Ms. P.M. Pondkule

Item No. 4. Review of Statutory & Non-Statutory Committees reports [January -2025 to March-2025].

Dr. A.D. Jadhav presented a consolidated review of the activities of both Statutory and Non-Statutory Committees for the period of January 2025 to March 2025, as per their scheduled Minutes of Meetings (MoM). The discussion affirmed compliance and effectiveness, with the committee concluding on areas needing support.

Presented by: Dr. A.D. Jadhav

Seconded by: Mr. R.D. Wangde



Item No. 5. Review of University examination results.

Dr. U.R. More presented the review of University examination results. The analysis included department wise performance metrics, pass percentages, and notable achievements. The committee suggested remedial measures for improvement in specific courses.

Presented by: Dr. U.R. More

Seconded by: Dr. A.D. Jadhav

Item No. 6. Review of Admission strategy for Academic Year 2025

Mr. R.D. Wangde presented the comprehensive admission strategy for the A.Y. 2025-26. The discussion included promotional activities, outreach programs, and digital marketing initiatives planned for enhancing admissions for the upcoming academic year.

Presented by: Mr. R.D. Wangde

Seconded by: Dr. A.D. Jadhav

Item No. 7. Review of AICTE EOA process.

Dr. A.D. Jadhav presented the review of the AICTE Extension of Approval (EOA) process. He informed the committee that the EOA has been received on 5th April 2025. All changes made by the institute in name change and intake adjustments were approved by AICTE. The committee noted with satisfaction the successful completion of the EOA process for A.Y. 2025-26.

Presented by: Dr. A.D. Jadhav

Seconded by: Mr. R.D. Wangde

Item No. 8. Review of UGC regular faculty interviews.

Mr. S.Y. Katkar presented the review of UGC regular faculty interviews conducted on April 4, 2025. The selection process, candidate profiles, and appointment status were discussed. The committee was informed that the selection committee report has been submitted to the University for further approval. The committee acknowledged the successful completion of the faculty recruitment process as per UGC guidelines.

Presented by: Mr. S.Y. Katkar

Seconded by: Dr. A.D. Jadhav

Item No. 9. Review of financial internal audit.

Mr. S.Y. Katkar presented the Q4 financial internal audit report of the institute. The institute's financial status, expenditure patterns, and compliance with financial regulations were discussed. The committee reviewed the recommendations from the internal auditors.

Presented by: Mr. S.Y. Katkar

Seconded by: Mr. R.D. Wangde

Item No. 10. Review of DBATU Administrative-Academic Audit observations.

Dr. A.D. Jadhav presented the observations from the DBATU Administrative-Academic Audit that was completed at the end of February 2025. The committee reviewed the strengths highlighted and areas of improvement identified during the audit. Action plans to address the observations were discussed and timelines for implementation were established.

Presented by: Dr. A.D. Jadhav

Seconded by: Dr. U.R. More

Item No. 11. Review of NIRF 2025 report.

Dr. A.D. Jadhav presented the review of the NIRF-2025 report submitted at the end of February 2025. The institute's performance across various parameters and comparative analysis with previous years were discussed. Strategies for improving rankings in future submissions were proposed and the committee appreciated the timely submission of the comprehensive data.

Presented by: Dr. A.D. Jadhav

Seconded by: Dr. U.R. More

Item No. 12. Review of AISHE survey year 2023-24 report.

Dr. A.D. Jadhav presented the review of the AISHE survey year 2023-24 report submitted at the end of February 2025. The comprehensive data submitted to the All-India Survey on Higher Education was reviewed, and the committee acknowledged the diligent efforts in compiling and submitting the required information within the stipulated timeline.

Presented by: Dr. A.D. Jadhav

Seconded by: Dr. U.R. More



Item No. 13. Preparedness of Annual Day, Dnyanavishkar, Rotarex-2025 and Anviksha 2025.

Mr. R.V. Salunkhe presented the preparedness for the upcoming events: Annual Day, Dnyanavishkar, Rotarex-2025, and Anviksha 2025. The planning, budgeting, and execution strategies for these events were discussed. The committee reviewed the progress and offered suggestions for successful implementation.

Presented by: Mr. R.V. Salunkhe

Seconded by: Ms. P.M. Pondkule

Item No. 14. Review of IQAC activities including Cells.

Dr. U.R. More presented the review of activities conducted by the Internal Quality Assurance Cell (IQAC) and its associated cells from January 2025 to March 2025. The quality enhancement initiatives and their impact were discussed. The committee acknowledged the IQAC's role in maintaining academic standards.

Presented by: Dr. U.R. More

Seconded by: Dr. A.D. Jadhav

Item No. 15. Review of Student Section Club activities reports.

Mr. R.V. Salunkhe presented the review of Student Section Club activities for the period of January to March 2025. Various clubs' performances, achievements, and contributions to student development were discussed. The committee appreciated the active participation of students in extracurricular activities.

Presented by: Mr. R.V. Salunkhe

Seconded by: Ms. P.M. Pondkule

Item No. 16. Review of R & D Cell activities reports.

Dr. U.R. More presented the review of Research & Development Cell activities conducted from January 2025 to March 2025. Faculty achievements in research, ongoing projects, and publications were discussed. The committee acknowledged the progress in research initiatives.

Presented by: Dr. U.R. More

Seconded by: Ms. P.M. Pondkule

Item No. 17. Review of IIC activities.

Ms. P.M. Pondkule presented a review of Institute Innovation Council activities for the quarter. Completed and ongoing innovation projects, IPR initiatives, and interdisciplinary collaborations were discussed. The committee appreciated the entrepreneurial ecosystem being developed.

Presented by: Ms. P.M. Pondkule

Seconded by: Mr. R.V. Salunkhe

Item No. 18. Review of purchase activities.

Mr. R.V. Salunkhe presented details of new purchases made from January 2025 to March 2025. Purchase committee meetings and procurement reports were reviewed. The committee ensured compliance with purchasing procedures and budget allocations.

Presented by: Mr. R.V. Salunkhe

Seconded by: Ms. P.M. Pondkule

Item No. 19. Review of MATLAB & e-yantra activities.

Ms. P.M. Pondkule presented the review of MATLAB and e-yantra activities conducted during the quarter. Training programs, project development, and student participation in these technological platforms were discussed. The committee recognized the value of these tools in enhancing technical skills.

Presented by: Ms. P.M. Pondkule

Seconded by: Dr. U.R. More

Item No. 20. Review of Eduskill & IBM activity report.

Mr. R.V. Salunkhe presented the Eduskill and IBM activity report for the quarter. The skill development programs, certifications, and industry-aligned training conducted were reviewed. The committee acknowledged the impact of these activities on student employability.

Presented by: Mr. R.V. Salunkhe

Seconded by: Dr. A.D. Jadhav

Item No. 21. Review of Mitsubishi CSR initiatives.

Dr. A.D. Jadhav presented the review of Mitsubishi Corporate Social Responsibility (CSR) initiatives undertaken in collaboration with the institute. The Mitsubishi sponsored laboratory for the institute was appreciated by the committee.

Presented by: Dr. A.D. Jadhav

Seconded by: Ms. P.M. Pondkule



Item No. 22. Name change for the department of General Science & Humanities.

Resolution No. 1- It has been resolved that the proposal for changing the name of the department of "General Science & Humanities Engineering" to "Applied Science & Engineering" has been unanimously approved by the committee. The proposal was recommended to the Governing Body for final approval.

Presented by: Dr. A.D. Jadhav

Seconded by: Dr. U.R. More

Item No. 23. Review of 12f/2b proposal submitted to UGC.

Dr. A.D. Jadhav presented the review of submitted proposal for the inclusion of institute in 12f/2b of the UGC. The committee was informed about the comprehensive documentation prepared and submitted to UGC for recognition under Section 12f and 2b of the UGC Act.

Presented by: Dr. A.D. Jadhav

Seconded by: Mr. R.D. Wangde

Item No. 24. Preparedness of DBATU LIC visit.

Dr. A.D. Jadhav presented the preparedness for the upcoming DBATU Local Inquiry Committee (LIC) visit, which may happen in the month of June 2025. The committee reviewed the documentation requirements, infrastructure readiness, and compliance with university norms. Action plans for ensuring smooth conduct of the LIC visit were discussed and timeline for preparation was finalized.

Presented by: Dr. A.D. Jadhav

Seconded by: Dr. U.R. More

Item No. 25. Review of NBA preparedness.

Dr. U.R. More presented the review of National Board of Accreditation (NBA) preparedness for the upcoming accreditation process. The committee discussed the documentation requirements, self-assessment reports, and infrastructure readiness.

Presented by: Dr. U.R. More

Seconded by: Dr. A.D. Jadhav

Item No. 26. Any other subject with kind permission of the Hon. Chairman.

No additional subject was raised by any of the members.

The meeting concluded with a formal vote of thanks presented by Dr. A.D. Jadhav.

Next Meeting:

The date and agenda for the next meeting will be communicated in due course.

Arise
Member Secretary
Local Management Committee



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Chairman
Local Management Committee