

**Raosahab Wangde Master Charitable Trust's
DNYANSHREE INSTITUTE OF ENGINEERING & TECHNOLOGY**

Date: 09/08/2025

Notice

All the members of the Canteen (Food and Water Hygiene) Committee are hereby informed that the meeting is scheduled on 11th August 2025 at Room number(114) at 02.45 pm.

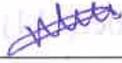
Agenda for meeting:

1. Welcoming of all the Canteen (Food and Water Hygiene) Committee Member
2. Introduction of Canteen Committee
3. Discussed about Constitution of the Canteen Committee
4. Discussed about Objectives and Goals of the Committee

Members are requested to attend the meeting in scheduled time.



Swati
Mrs. Pawar. S.D
Member Secretary
Canteen Committee

Sr. No.	Name	Designation	Sign
1	Dr. A. D. Bhagwat	Registrar, Associate Professor DIET, Satara.	
2	Prof. A.A. Jagdale	Lecturer, Computer Science & Engineering, DIET, Satara.	
3	Mr. I.M. Shaikh	Office Superintendent, Administrative Office, DIET, Satara.	
4	Mr. V.S Bandal	Student Representative S.Y.(Computer Science & Engineering)	
5	Ms. V.V Yadav	Student Representative, F.Y. (Electronics & Telecommunication Engineering)	
6	Mr. S.N. Korade	Student Representative S.Y. Diploma (Electronics & Telecommunication Engineering)	
7	Mr. D.M. Sampatwar	Student Representative S.Y.(Computer Science & Engineering)	
8	Ms. A.Y. Mane	Student Representative S.Y. Diploma (Electronics & Telecommunication Engineering)	
9	Mr. S.R.Sabale	Student Representative S.Y. (Electronics & Telecommunication Engineering)	
10	Prof. S.D. Pawar	Assistant Professor, Applied Sciences & Engineering, DIET, Satara.	



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DNYANSHREE INSTITUTE OF ENGINEERING & TECHNOLOGY**

Date: 011/08/2025

Minutes of Meeting

Agenda for meeting:

1. Welcoming of all the Canteen (Food and Water Hygiene) Committee Member
2. Introduction of Canteen Committee
3. Discussion about Constitution of the Canteen Committee
4. Discussion on goal & Objectives of Canteen Committee
5. Discussion about activities conducted under Canteen Committee

The meeting of Canteen Committee is conducted on 11/8/2025, Room number (114) at 02.45 pm.

The meeting started with welcome of all members. Prof. A.D. Bhagwat welcomed all members of the committee. Following points were discussed are as follows.

1. Introduction of Canteen Committee:

The Canteen Committee has been constituted to monitor and ensure the smooth functioning of the canteen facilities in the institution. The primary aim of the committee is to provide hygienic, nutritious, and affordable food to students, faculty, and staff while maintaining a pleasant and clean environment.

The committee acts as a bridge between the canteen management, students, staff, and administration by addressing concerns, collecting feedback, and recommending improvements. It is also responsible for ensuring food safety standards, monitoring the quality of services, reviewing pricing, and introducing healthy menu options.

2. Discussion about Constitution of the Canteen Committee:

1. The meeting formally initiated the process to constitute the Canteen Committee.
2. It was agreed that the committee should have an equal number of representatives from management and employees.

The terms of service, roles, and responsibilities of each member were briefly discussed:

- a. Overseeing day-to-day functioning of the canteen.
- b. Ensuring food quality, hygiene, and safety.
- c. Setting and reviewing prices of food items.
- d. Conducting regular meetings to assess performance and address concerns.



3. Discussion on goal & Objectives of Canteen Committee:

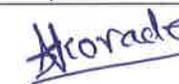
The chairman of committee has discussed the following goal and objectives of committee.

1. To ensure the provision of hygienic, safe, and quality food at reasonable prices.
2. To maintain cleanliness and safety standards in the canteen environment.
3. To facilitate regular feedback from canteen users and act promptly on suggestions or grievances.
4. To conduct periodic reviews of menu, prices, and vendor performance.
5. To promote transparency and accountability in canteen operations.

The committee also set measurable goals for the coming year:

1. Arrange monthly inspections for hygiene/audit compliance.
2. Organize annual feedback surveys for canteen users.
3. Initiate menu updates based on feedback every quarter.
4. Publish minutes of meetings and action-taken reports on the notice board.

The meeting concluded with thanks to all members for their active participation.

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