

**Raosahab Wangde Master Charitable Trust's
DNYANSHREE INSTITUTE OF ENGINEERING & TECHNOLOGY**

Date: 08/09/2025

Notice

All the members of the Canteen (Food and Water Hygiene) Committee are hereby informed that the meeting is scheduled on 09th September 2025 at Room number(114) at 02.45 pm.

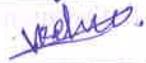
Agenda for meeting:

1. Welcoming of all the Canteen (Food and Water Hygiene) Committee Member
2. Discussion on Canteen Functionality including Member Roles, Inspection, and Hygiene Monitoring.
3. Daily inspection procedures
4. Feedback from students and faculty
5. Mess/Hostel issues (students & faculty)
6. Water cleanliness and canteen hygiene
7. Space allocation for canteen committee
8. Lunch area review (Common rooms and others)
9. Discussion on break time arrangements

Members are requested to attend the meeting in scheduled time.



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**Member Secretary
Canteen Committee**

Sr. No.	Name	Designation	Sign
1	Dr. A. D. Bhagwat	Registrar, DIET, Satara.	
2	Prof. A.A. Jagdale	Lecturer, Computer Science & Engineering, DIET, Satara.	
3	Mr. I.M. Shaikh	Office Superintendent, Administrative Office, DIET, Satara.	
4	Mr. V.S Bandal	Student Representative S.Y.(Computer Science & Engineering)	
5	Ms. V.V Yadav	Student Representative, F.Y. (Electronics & Telecommunication Engineering)	
6	Mr. S.N. Korade	Student Representative S.Y. Diploma (Electronics & Telecommunication Engineering)	
7	Mr. D.M. Sampatwar	Student Representative S.Y.(Computer Science & Engineering)	
8	Ms. A.Y. Mane	Student Representative S.Y. Diploma (Electronics & Telecommunication Engineering)	
9	Mr. S.R.Sabale	Student Representative S.Y. (Electronics & Telecommunication Engineering)	
10	Prof. S.D. Pawar	Assistant Professor, Applied Sciences & Engineering, DIET, Satara.	



**Raosaheb Wangde Master Charitable Trust's
DNYANSHREE INSTITUTE OF ENGINEERING & TECHNOLOGY**

Date: 09/09/2025

Minutes of Meeting

Agenda for meeting:

1. Review of Previous Minutes of Meeting (MoM)
2. Discussion on Canteen Functionality including Member Roles, Inspection, and Hygiene Monitoring.
3. Daily inspection procedures
4. Feedback from students and faculty
5. Mess/Hostel issues (students & faculty)
6. Water cleanliness and canteen hygiene
7. Space allocation for canteen committee
8. Lunch area review (Common rooms and others)
9. Discussion on break time arrangements.

The meeting of Canteen Committee is conducted on 09/9/2025, Room number (114) at 02.45 pm.

The meeting started with welcome of all members. Prof. A.D. Bhagwat welcomed all members of the committee. Following points were discussed are as follows.

Meeting Discussions:

1. Record detailed minutes of every committee meeting, including all decisions, action points, and member contributions. Share the MoM promptly with all committee members and stakeholders (faculty, students, management) for review and feedback.

2. Inspection & Hygiene

It was reaffirmed that daily inspections will be carried out to ensure cleanliness and proper hygiene in the canteen, including monitoring of water and food preparation areas with the help of student members in a Committee.

3. Feedback Mechanism

The committee agreed that regular feedback from students and faculty should be collected formally to address concerns promptly.

4. Mess/Hostel Issues

Issues specific to mess and hostel students, including food quality and space allocation, were discussed.



5. Space & Review

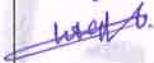
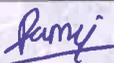
Review and assessment of the lunch area and Common room utilization for canteen activities was conducted. (Boys use common room 110 and Girls use common room 211).

6. Break Time Arrangements

The committee discussed possible adjustments to break times to optimize usage of canteen space and facilities.



The meeting concluded with thanks to all members for their active Participation.

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1	Dr. A. D. Bhagwat	Registrar, DIET, Satara.	
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